



Morris County Residency Declaration Form

This form should be submitted, along with appropriate documents, as indicated below, when requesting a change to in-county residency status.

I, _____, certify that I have or will have lived in New Jersey for at least 12 months and am a resident of Morris County for at least one day prior to the first day of classes for a semester. I am not an (FI) international student. As evidence of my domicile and residency, I am attaching appropriate documentation as indicated below in support of updating my residency status.

EVIDENCE OF RESIDENCY *

1. Sign this Residency Declaration Form declaring the student’s permanent domicile and Morris County Residency.

AND

2. Provide four documents (as outlined below) demonstrating residence in New Jersey for at least a period of 12 months prior to the first day of classes for a semester. (Dependent students must provide parent/guardian residence information as outlined below).

One of the following documents:

- Lease or Property Deed
- Property Tax Bill

* In the case of a person without lawful immigration status, choose one of the following options:

Has filed an application to legalize his/her immigration status.

Will file an application as soon as he/she is eligible to do so.

AND

One of the following:

- Valid New Jersey motor vehicle license or registration
- New Jersey voter registration card
- New Jersey issued I.D. card
- Copies of the student’s, parent’s(s’) or legal guardian’s(s’) current year New Jersey income tax return or evidence of withholding New Jersey income tax (paystub).

AND

Two of the following: to demonstrate residency for at least one day prior to the first day of classes for a semester in Morris County from item 5 below.

- **Two** pieces of current business mail (postmarked/dated within the last 30 days), such as a bank/credit card statement or utility bill sent to the student. *Personal mail or mail sent from County College of Morris cannot be used. Mail sent to a P.O. Box will not be accepted; the address must verify a valid street address.*

Student Signature: _____

Date: _____

*County College of Morris reserves the right to request any other supplementary documentation necessary to support the student’s claim of domicile and/or county residency. A student may request reconsideration of domiciliary status at any time if the student’s circumstances have changed. If a request for reconsideration results in eligibility for In-County tuition, the In-County rate shall not be retroactive but shall apply to charges for the next academic term. The institution’s determination of a student’s domicile is final.